



## RENTED ACCOMMODATION

## REGISTRATION FORM

Return completed forms to:

Property  
Estate Office  
Belvoir Castle  
Grantham  
Leics.  
NG32 1PD

Tel: 01476 871008.  
e-mail: [property@belvoircastle.com](mailto:property@belvoircastle.com)

**FIRST APPLICANT**

Name .....

Address .....

Postcode .....

Telephone Number .....

Date of Birth .....

Email Address .....

**Employment details:**

Position..... Salary £.....

Company Name .....

Start Date.....

**SECOND APPLICANT**

Name .....

Address .....

Postcode .....

Telephone Number .....

Date of Birth .....

Email Address .....

**Employment details:**

Position..... Salary £.....

Company Name .....

Start Date.....

Joint net monthly income £.....

**DETAILS OF PROPERTY SOUGHT:**

Number of bedrooms required - Please tick appropriate box

One  Two  Three  Four  Four +

N.B: Maximum amount of rent willing to be paid per calendar month £ \_\_\_\_\_

## GUIDELINES FOR PROSPECTIVE TENANTS

1. Properties on the Belvoir Estate are let on Assured Shorthold Tenancies. A copy of the Agreement will be supplied in advance and a blank copy of this Agreement can be examined at any time upon request.
2. A Bond equal to two months rent for the property is charged subject to a minimum amount of £750.
3. The tenant is liable for Council Tax, Water Rates, Electricity, Gas (if connected) Oil (if used) and all other outgoings, on occupation of the property.
4. No subletting of the property is permitted.
5. When a prospective tenant / joint tenants are being considered for a particular property they will be required to complete a Tenant Assessment Application Form and to make a payment of £120 which is non refundable.
6. At the commencement of the tenancy, the first month's rent and the bond are paid in full. If a personal cheque is being used to make this payment then it must be received in time to allow 3 working days for the funds to clear before the start date of the tenancy. It is preferred by the Landlord that subsequent monthly rental payments be made by Standing Order.
7. Tenants should be aware that they are committing themselves to a legal contract when they sign the Assured Shorthold Tenancy Agreement and they have a financial commitment and a responsibility of care to that property until the termination date. Prospective tenants are encouraged to examine the Agreement carefully and consult with a Solicitor if necessary.